AMARILLO FIRE DEPARTMENT

310 South Van Buren
Amarillo Texas 79101
Phone 806 378 9360
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Advisory

Date: December 26, 2014

To: All AFD Personnel

From: Marc Lusk, Deputy Chief

Re: Fire Driver Posting

Due to the promotions that happened on Wednesday, December 24, 2014, there is a Fire Driver position that has not been filled. The Department has 90 days to fill this vacancy. To meet this deadline, the next Fire Driver's Examination was posted today at City Hall (see attached).

The source materials list for this examination was previously posted in November 2014, and it will not be changed (see attached).

Test Date	Thursday, February 26, 2015
Test Time	3:00 pm.
Test Location	Civic Center Regency Room Entrance #4 400 S. Buchanan

In addition to the posting at City Hall, a copy of the Notice of Promotional Examination will be posted at Fire Administration and each fire station.

Good luck to those seeking to promote to Fire Driver.

Limited to Fire Department employees

DRIVER **FIRE DEPARTMENT**

This is a promotional examination for the position of Driver in the Fire Department. Examination will be limited to members of the Amarillo Fire Department who have ever continuously held a position for two (2) years or more in the classification immediately below the classification for which this examination is being held. Applications will be received in the City Human Resources Department Monday thru Friday from 8:00 a.m. to 5:00 p.m. until Thursday, February 19, 2015. Examination will be 100% written and all candidates will be required to pass the examination before their names will be entered on the eligibility register. The eligibility register created by this examination will be in effect for a period of one (1) year.

DESCRIPTION-DUTIES

Pro-actively supports the development of departmental goals and objectives to implement programs, as well as activities in order to achieve maximum results. Maximizes the effectiveness of personnel as related to assigned tasks and utilizes appropriate leadership skills to successfully achieve departmental goals. Establishes and maintains good relations with citizens, other City of Amarillo departments, civic groups, governmental agencies, private entities, and media representatives. Provides for the protection of life and property to both fire fighters and citizens. Assures compliance with the laws and regulations affecting the department. Assumes command or participates within the incident command system as required by departmental procedure. Maintains departmental procedures and guidelines within assigned areas. Responsible for all other duties and work schedules as assigned and supports and cooperates with peers and supervises in the performance of duties.

PHYSICAL DETAILS OF JOB

Works in or near fire scenes and other emergency operations. High stress actions during emergency operations. Must communicate well with public, supervisors and employees. Sits while working at desk or computer station. Walking, kneeling, climbing, lifting, crouching, standing, driving and operating an emergency vehicle. Will operate a personal computer, printers, two-way scanning radios, toxic and combustible gas detectors, appliances, ladders, fire extinguishers and detection equipment.

SKILLS, KNOWLEDGE, ABILITIES

Must have a thorough knowledge of modern methods, techniques, and equipment used in fire fighting, and the ability to apply this knowledge in coordination with the activities of others to the proper operation of pumping and other auxiliary fire fighting equipment. Must have knowledge of streets, buildings, fireplug locations, and routes of travel within the assigned district. Must be able to drive heavy trucks through traffic at reasonable rapid rates of speed and exercise due caution to prevent possible property damage or human injury.

This job description is not intended to be all-inclusive, and employees will also perform other reasonable related duties as assigned by the immediate supervisor and other management as required. A detailed job description is available in the Human Resources Department, City of Amarillo.

Test Date	Thursday, February 26, 2015
Test Time	3:00 pm.
Test Location	Civic Center Regency Room Entrance #4 400 S. Buchanan
Salary minimum	$5215/month
Posted	Wednesday, December 26, 2014
Deadline to Register	Thursday, February 19, 2015 5:00 p.m.

AN EQUAL OPPORTUNITY EMPLOYER

Alesia Grist
Civil Service Director
Civil Service Commission
City of Amarillo, Texas

Promotional Exam Source List

Driver

1. Aerial Apparatus Driver/Operator Handbook, 2nd ed. IFSTA
   ISBN-10: 0879393599 ISBN-13: 978-0879393595

2. Pumping Apparatus Driver/Operator Handbook, 2nd ed. IFSTA
   ISBN-10: 0879392789 ISBN-13: 978-0879392789

3. Brannigan's Building Construction for the Fire Service, 4th ed. Jones and Bartlett
   ISBN-10:0763778028 ISBN-13: 978-0763778026

4. Amarillo Fire Dept. Training Manual, 500.12 Rule of Thumb, Revised 07/04 edition:
   There will be a 10 question addendum to the promotional test based on the information in this document.
   This is located on the computer at:
   R:/PUBLIC DOCUMENTS AND FORMS/TRAINING MANUAL, SOP, SOG's/CURRENT/TRAINING MANUAL

5. Amarillo Fire Dept. SOG's;

   - 401.01 Fire Department vehicles 3/26/08
   - 401.02 Daily apparatus inspection guideline 3/26/08
   - 401.03 Weekly and Monthly inspection guideline 3/26/08

   There will be a 10 question addendum to the promotional test based on the information in this document.
   This is located on the computer at:

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Posted 11-26-14