

Limited to Fire Department employees

CAPTAIN**FIRE DEPARTMENT**

This is a promotional examination for the position of Captain in the Fire Department. Examination will be limited to members of the Amarillo Fire Department who at any time have continuously held for at least two (2) years the classification immediately below the classification for which this examination is being held. Applications will be received in the City Human Resources Department Monday thru Friday from 8:00 a.m. to 5:00 p.m. until Tuesday, March 28, 2017. Examination will be 100% written and all candidates will be required to pass the examination before their names will be entered on the eligibility register. The eligibility register created by the examination will be in effect for a period of one (1) year.

DESCRIPTION

Pro-actively plans to support the development of departmental goals and objectives to implement, supervise, and administer programs and activities to achieve maximum results. Evaluates, develops, and maximizes the effectiveness of personnel and utilizes appropriate leadership skills to successfully achieve departmental goals. Establishes and maintains good relations with citizens, other City of Amarillo departments, civic groups, governmental agencies, private entities, and media representatives. Provides for the protection of life and property, as well as the citizens through supervision and administration of the departments personnel and resources. Assures compliance and administers the laws and regulations affecting the department. Assumes command or participates within the incident command system as required by departmental procedure. Develops and maintains departmental procedures and guidelines within assigned areas. Responsible for all other duties and work schedules as assigned by the Chiefs of the department

PHYSICAL DETAILS OF JOB

Works in or near fire scenes and other emergency operations. High stress actions during emergency operations. Must communicate well with public, supervisors and employees. Sits while working at desk or computer station. Walking, kneeling, climbing, lifting, crouching, standing, driving and operating an emergency vehicle. Will operate a personal computer, printers, two-way

scanning radios, toxic and combustible gas detectors, appliances, ladders, fire extinguishers and detection equipment.

SKILLS, KNOWLEDGE, ABILITIES

Must have a comprehensive knowledge of the use of modern firefighting equipment and methods and the ability to apply the techniques with available equipment to the maximum degree of efficiency. Must be skilled in the ability to work tactfully and harmoniously with others and direct the activity of teams of subordinates during an emergency. Must maintain body in a physical condition to sufficiently perform duties.

This job description is not intended to be all inclusive, and employees will also perform other reasonable duties as assigned by the immediate supervisor and other management as required. A detailed job description is available in the Human Resources Department, City of Amarillo.

Test Date	Tuesday, April 4, 2017
Test Time	9:00 am.
Test Location	Civic Center Regency Room Entrance #4 400 S. Buchanan

Salary minimum	\$6606/month
Posted	Monday, July 25, 2016
Deadline to Register	Tuesday, March 28, 2017 5:00 p.m.

AN EQUAL OPPORTUNITY EMPLOYER

Clifton Beck
Civil Service Director
Civil Service Commission
City of Amarillo, Texas

Captain Promotional Exam Source List

1. Brannigan's Building Construction for the Fire Service, 5th ed. Jones and Bartlett
ISBN-10:1449688942 ISBN-13: 978-1449688943

2. Structural Firefighting: Strategy and Tactics, 3rd ed. Jones and Bartlett
ISBN-10: 144964239X ISBN-13: 978-1449642396

3. Fire and Emergency Services Company Officer, 5th ed. IFSTA
ISBN-10: 0879395648 ISBN-13: 978-0879395643

4. Evidence-Based Practices for Strategic and Tactical Firefighting, Jones and Bartlett
ISBN-10: 1284084108 ISBN-13: 978-1284084108

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